

Domestic Assistant – Person Specification**Job Title:** DOMESTIC ASSISTANT**Job Vacancy No:****Service:****Knowledge****Essential Desirable**

- 1 Knowledge of general health and safety regulations, for example Health and Safety at Work, Control of Substances Hazardous to Health, Food Safety and Infection Control.**

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Skills and Abilities

- 2 Ability to follow schedules and produce high quality work.**
- 3 Ability to maintain positive relationships with young people and staff whilst working in a busy environment.**
- 4 Ability to deal with external visitors in a welcoming and helpful manner.**
- 5 Ability to use a range of cleaning and laundry tools and equipment.**
- 6 Ability to communicate clearly and effectively.**
- 7 Ability to follow laid down schedules/procedures as well as a willingness to suggest improvements.**
- 8 Ability to maintain appropriate levels of confidentiality.**

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Qualifications

- 1 Training in health and safety and other relevant legislation.

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Experience

- 1 Experience of using equipment and materials in situations where care is needed to prevent harm to others.**
- 2 Experience of working efficiently as part of a team.

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Person Specification prepared by HR Department

Date: 13 February 2020